

## AGENDA

### COMMITTEE ON FINANCE

**January 25, 2005  
Mayor and All Aldermen**

**Upon Recess of BMA  
Aldermanic Chambers  
City Hall (3<sup>rd</sup> Floor)**

1. Mayor Baines calls the meeting to order.
2. The Clerk calls the roll.
3. Resolutions: **(A motion is in order to read by titles only.)**

“Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Ninety Six Thousand Seven Hundred Thirty Eight Dollars and Nine Cents (\$96,738.09) for FY2005 CIP 611305 MNHS Downpayment & Closing Cost Assistance.”

“Authorizing the Finance Officer to effect a transfer of Seven Thousand Three Hundred Thirteen Dollars (\$7,313.00) from Contingency to City Clerk Special Projects.”

**A motion is in order that the Resolutions ought to pass and be enrolled.**

4. CIP Budget Authorizations:  
210105 Homeless Health Care – Revision #1  
611305 Downpayment & Closing Cost Assistance-Revision #1  
**A motion is in order that the CIP budget authorizations be approved, subject to final adoption of related resolutions.**

5. If there is no further business, a motion is in order to adjourn.

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Amending the FY2005 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Ninety Six Thousand Seven Hundred Thirty Eight Dollars and Nine Cents (\$96,738.09) for FY2005 CIP 611305 MNHS Downpayment & Closing Cost Assistance."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2005 CIP as contained in the 2005 CIP budget; and

WHEREAS, Table 1 contains all sources of State, Federal and Other funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to provide Affordable Housing Trust funds in the amount of \$96,738.09 to Manchester Neighborhood Housing Services to supplement existing Federal American Dream Downpayment Initiative (ADDI) funds for use in their Downpayment & Closing Cost Assistance Program; and

WHEREAS, existing funds in at least that amount are available from Affordable Housing Trust funds; and

NOW THEREFORE, be it resolved that the 2005 CIP be amended as follows:

- 1) **By decreasing:**  
Affordable Housing Trust Fund - \$96,738.09
- 2) **By increasing:**  
2005 CIP 611305 MNHS Downpayment & Closing Cost Assistance - \$96,738.09  
Affordable Housing Trust Fund  
(from \$113,848 ADDI to \$113,848 ADDI and \$96,738.09 Affordable Housing Trust Fund)

Resolved, that this Resolution shall take effect upon its passage.

# City of Manchester New Hampshire

*In the year Two Thousand and Five*

## A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Seven Thousand Three Hundred Thirteen Dollars (\$7,313.00) from Contingency to City Clerk Special Projects"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency as follows:

Special Projects	Account 0400C10898.....\$7,313
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Resolved, that this resolution shall take effect upon its passage.

For "digitized records keeping"

# CIP BUDGET AUTHORIZATION

CIP #: 210105

Project Year: 2005

CIP Resolution: 6/1/2004

Title: Homeless Health Care

Amending Resolution

Administering Department: Health Department

Revision: #1

Project Description: Funds to support health care services for homeless persons in Manchester.

## Federal Grants

Federal Grant: No

## Environmental

Review Required: No

Grant Executed:

Completed:

## Critical Events

1	Program Initiation	1/04/05
2	Program Completion	12/31/05
3		
4		
5		

Expected Completion Date:

12/31/2005

## Line Item Budget

	FEDERAL			TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$317,221.00	\$0.00	\$0.00	\$317,221.00
<b>TOTAL</b>	<b>\$317,221.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$317,221.00</b>

## Revisions

Revision #1 - Budget reduction from \$340,000 to \$317,221. Grant estimated to be \$340,000, actual grant amount \$317,221.

## COMMENTS

4

# CIP BUDGET AUTHORIZATION

CIP #: **611305** Project Year: **2005** CIP Resolution: **6/1/2004**  
 Title: **Downpayment & Closing Cost Assistance** Amending Resolution: **1/25/2005**  
 Administering Department: **Manchester Neighborhood Housing Service** Revision: **1**

**Project Description** Funding to assist first time low income households that would otherwise be unable to buy a home. Program will provide downpayment assistance to a minimum of 11 low-income families.

**Federal Grants** Federal Grant: **Yes** **Environmental** Review Required: **Yes**  
 Grant Executed:  Completed:

## Critical Events

1	Program Initiation	8/30/04
2	Program Completion	6/30/05
3		
4		
5		

Expected Completion Date: **6/30/2005**

## Line Item Budget

	ADDI	OTHER		TOTAL
Salaries and Wages	\$0.00	\$0.00	\$0.00	\$0.00
Fringes	\$0.00	\$0.00	\$0.00	\$0.00
Design/Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Planning	\$0.00	\$0.00	\$0.00	\$0.00
Consultant Fees	\$0.00	\$0.00	\$0.00	\$0.00
Construction Admin	\$0.00	\$0.00	\$0.00	\$0.00
Land Acquisition	\$0.00	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Overhead	\$0.00	\$0.00	\$0.00	\$0.00
Construction Contracts	\$0.00	\$0.00	\$0.00	\$0.00
Other	\$113,848.00	\$96,738.09	\$0.00	\$210,586.09
<b>TOTAL</b>	<b>\$113,848.00</b>	<b>\$96,738.09</b>	<b>\$0.00</b>	<b>\$210,586.09</b>

## Revisions

1. Original budget of \$113,848 ADDI funds supplemented with additional \$96,738.09 of Affordable Housing Trust Fun

## COMMENTS

Budget amount reflects two years funding, \$52,223 received as part of HUD FY2003 allocation and \$61,625 coming from FY2004. \$96,738.09 transferred from Affordable Housing Trust Fund.